

Illinois Kids Wrestling Federation

Instructions for NEW officials (2016-17)

*****These instructions are for individuals who have not been a USAW member since 2007*****

Instructions for new officials 18 years old and older:

1. Go to www.usawmembership.com.
2. Click the "Click [here](#) to create an account if you don't already have one" link.
3. Enter your information in the form provided then click the **CREATE ACCOUNT** button at the bottom.
 - a. Be sure to include an email address with your information.
4. After your account has been successfully created, click the "Click [here](#) to continue" link.
5. On the left side of your computer screen, find *Profile* and click it.
6. Along the top of your computer screen under **PROFILE OF <YOUR NAME> (USAW ID)**, there are items in **RED**. Click on **BG Check History**.
7. On the Background Check History page, click the "Click [here](#) if you would like to start a background check now" link.
8. On the next screen you are asked to verify **YOU** are doing **YOUR** background screening, click the "Click [here](#) to begin the process" link.
9. You will be redirected to TClugiQ's welcome page. Read the bullet points then click the **CLICK HERE TO BEGIN BACKGROUND SCREENING PROCESS** button at the bottom of the page.
10. You are a **NEW APPLICANT**; click the **START YOUR BACKGROUND CHECK** button under "New Applicants".
11. **Step 1:** Enter a username, provide your email address, enter a password, answer the three (3) security questions at the bottom of the screen, then click the **SAVE & CONTINUE** button at the bottom of the screen.
12. **Step 2:** Enter your information to initiate your background screening.
13. **Step 3:** Verify you have entered the correct information.
14. **Step 4:** Pay the \$15 screening fee via credit card.
15. **Step 5:** Your background screening should be initiated. TClugiQ estimates your screening will take between 3 and 5 business days to complete however, it may take up to 30 days to complete.

Once your screening has been approved you have two (2) options to purchase your official's membership card:

1. Login to www.usawmembership.com and purchase your membership online. Online fee is \$34.75 (\$30 for the membership card and \$4.75 processing fee).

OR

2. Sign a copy of USAW's Release and Waiver from Liability (second page of this document).
3. Mail signed waiver and \$30 check to:

IKWF

4932 Wilshire Blvd

Country Club Hills IL 60478

If you have any questions please contact the IKWF for assistance: Phone: (708) 206-0701 or Email: ikwf@ikwf.org.

In compliance with Part VI, Section B, Line 13 of Federal Form 990, Return of Organization Exempt from Income Tax, the IKWF requests that any suspicious activity that a member, members' parent or guardian witness, be reported to Jeff Tolbert at jtolbert@ikwf.org.

**RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT
WITH PARENTAL CONSENT ("AGREEMENT")**

IN CONSIDERATION of being permitted to participate in any way in any event ("Activity") at any time during the current calendar year I, for myself, personal representatives, assigns, heirs, and next of kin:

1. ACKNOWLEDGE, agree, and represent that I understand the nature of the Activity and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further agree and warrant that if, at any time, I believe the conditions to be unsafe, I will immediately discontinue further participation in the Activity.
2. FULLY UNDERSTAND that: (a) THIS ACTIVITY INVOLVES RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING PERMANENT DISABILITY, PARALYSIS, AND DEATH ("Risks"); (b) these Risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the Activity, the conditions in which the Activity takes place, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISKS or SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time; and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS, AND DAMAGES I incur as a result of my participation, or that of the minor, in the Activity.
3. HEREBY RELEASE, DISCHARGE, AND COVENANT NOT TO SUE the sanctioning organization(s), their administrators, directors, agents, officers, members, volunteers, and employees, other participants, officials, rescue personnel, sponsors, advertisers, owners and lessees of Premises on which the Activity is conducted, (each of the foregoing shall be considered one of the RELEASEES herein) FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED, OR ALLEGED TO BE CAUSED, IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS; AND I FURTHER AGREE that if, despite this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT I, or anyone on my behalf, makes a claim against any of the Releasees, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which may be incurred as the result of such claim. I ACKNOWLEDGE THAT I AM OVER THE AGE OF 18 YEARS, HAVE READ THIS AGREEMENT AND FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, HAVE SIGNED IT FREELY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE, AND I INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW AND AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID, THE BALANCE, NOTWITHSTANDING, SHALL CONTINUE IN FULL FORCE AND EFFECT.

OFFICIAL'S SIGNATURE (sign ONLY if 18 years old or older): _____

PRINTED NAME OF OFFICIAL: _____

OFFICIAL'S DATE OF BIRTH: ____ / ____ / ____

OFFICIALS EMAIL: _____

ADDRESS: _____
(Street) (City) (State) (Zip)

PHONE: (____) _____ - _____ DATE: ____ / ____ / ____

COMPLETE BELOW SECTION ONLY FOR OFFICIALS UNDER THE AGE OF 18 (MUST BE COMPLETED BY PARENT OR GUARDIAN).

MINOR RELEASE

AND I, THE MINOR'S PARENT AND/OR LEGAL GUARDIAN, UNDERSTAND THE NATURE OF THE ACTIVITY AND THE MINOR'S EXPERIENCE AND CAPABILITIES AND BELIEVE THE MINOR TO BE QUALIFIED, IN GOOD HEALTH, AND IN PROPER PHYSICAL CONDITION TO PARTICIPATE IN SUCH ACTIVITY. I HEREBY RELEASE, DISCHARGE, COVENANT NOT TO SUE, AND AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS EACH OF THE RELEASEE'S FROM ALL LIABILITY, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON THE MINOR'S ACCOUNT CAUSED, OR ALLEGED TO BE CAUSED, IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR OTHERWISE, INCLUDING NEGLIGENT RESCUE OPERATIONS AND FURTHER AGREE THAT IF, DESPITE THIS RELEASE, I, THE MINOR, OR ANYONE ON THE MINOR'S BEHALF MAKES A CLAIMS AGAINST ANY OF THE RELEASEES NAMED ABOVE, I WILL INDEMNIFY, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES FROM ANY LITIGATION EXPENSES, ATTORNEY FEES, LOSS LIABILITY, DAMAGE, OR ANY COST THAT MAY OCCUR AS A RESULT OF ANY SUCH CLAIM.

PRINTED NAME OF PARENT/GUARDIAN: _____

PARENT/GUARDIAN SIGNATURE (only if Official is under the age of 18): _____

ADDRESS: _____
(Street) (City) (State) (Zip)

PHONE: (____) _____ - _____ DATE: ____ / ____ / ____